

Texana Groundwater Conservation District Meeting Notice and Agenda

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.064 of the Texas Water Code that the Texana Groundwater Conservation District Board of Directors will hold a meeting on October 16, 2025, at 6:00 P.M. at the LNRA Headquarters, Building C, 4631 F.M. 3131, Edna, Texas.

AGENDA

1. Call the meeting to order and welcome guests.
2. Receive public comments.
3. Consideration of and possible action on matters related to groundwater management including the efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.
 - a. Permit hearing - Bill Eckmann and Traci Eckmann for Dixie II Investments LTD. seeks, under permitting request case PRC-20250728-01, a historic-use production permit protecting the historic production of groundwater from a grandfathered well field comprised of grandfathered well GW-00323 and grandfathered well GW-00581 for crop irrigation uses in the amount of 5,664 acre-feet per year. The subject well field is located on a 1525.09-acre tract of land near the intersection of State Hwy 172 and Hackbarth Road in Jackson County, Texas.
4. Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.
5. Consideration of and possible action on matters related to groundwater monitoring.
6. Consideration of and possible action on matters related to groundwater conservation.
7. Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.
8. Consideration of and possible action on matters related to groundwater policy including the Management Plan of the District and the Rules of the District.
 - a. Discussion and action regarding draft rules including a deadline to apply for historic use protection for grandfathered wells.
9. Consideration of and possible action on matters related to administration and management including the minutes of previous meetings, amendments to the annual budget of the district, bank accounts, investments, financial reports of the district, bills and invoices of the district, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, and support services provided to and from other groundwater conservation districts.
10. Consideration of and possible action on matters related to legal counsel report.
11. Adjourn.

The Texana Groundwater Conservation District may close the meeting, if necessary, to conduct private consultation with legal counsel regarding matters protected by the attorney-client privilege pursuant to Section 551.071 of the Government Code or to discuss matters regarding personnel pursuant to Section 551.074 of the Government Code. The Texana Groundwater Conservation District will return to open meeting, if necessary, to take any action deemed necessary based on discussion in closed meeting pursuant to Section 551.102 of the Government Code.

In Accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of event you wish to attend.

TGCD - Adm - MM - Meeting Packet - 20251016

1. Item 1 - Convene Meeting
2. Item 2 - Receive Public Comment
3. Item 3 - Groundwater Management (Permitting)
 - a. Topic 3.1 Report
 - b. Topic 3.2 - Permitting Hearing - PRC-20250728-01 - Dixie II Investments
 - c. Topic 3.3 - Failures to Report Groundwater Production for CY2024 re ECV-20250425-06 - Leila J. Williamson
 - d. Topic 3.4 - Failures to Report Groundwater Production for CY2024 re ECV-20250425-08 - Shaun Garza
 - e. Topic 3.5 - Production Permit Renewals for FY2025
4. Item 4 - Groundwater Protection
 - a. Topic 4.1 - Report
5. Item 5 - Groundwater Monitoring
 - a. Topic 5.1 Report
6. Item 6 - Groundwater Conservation
 - a. Topic 6.1 - Report
7. Item 7 - Groundwater Resource Planning
 - a. Topic 7.1 - Report
 - b. Topic 7.2 - Joint Planning and Desired Future Conditions
8. Item 8 - Groundwater Policy
 - a. Topic 8.1 - Report
 - b. Topic 8.2 Management Recommended Rule Revisions
9. Item 9 - Administration and Management
 - a. Topic 9.1 - Report
 - b. Topic 9.2 - Minutes of Previous Meeting
 - c. Topic 9.3 - Investments of the District
 - d. Topic 9.4 - Financial Transaction Review
 - e. Topic 9.5 - Financial Reports of the District
 - f. Topic 9.6 - Unpaid Invoices and Bills
 - g. Topic 9.7 Financial Audit Services
10. Item 10 - Legal Counsel Report
11. Item 11.0 - Adjourn Meeting

Item 1 - Convene Meeting

Management Discussion:

Staff completed the necessary public notification requirements for the meeting.

See: Public Notice - 20251016 - Board Meeting.

TGCD - Meeting Notice - 20251016 - Final.pdf



Management Recommendation:

Call the meeting to order and call the roll of representatives:

Precinct 1: Mr. Boone, Vice-President, _____.

Precinct 2: Vacant.

Precinct 3: Mr. Clifford Born, Director, _____.

Precinct 4: Mr. Marr, Treasurer, _____.
At Large 1: Vacant.
At Large 2: Mr. Tupa, President, _____.
At Large 3: Mr. Robert Gendke, Jr., Secretary, _____.
General Manager: Tim Andruss, _____.
General Counsel: Jim Allison, _____.

Item 2 - Receive Public Comment

Item 3 - Groundwater Management (Permitting)

Topic 3.1 - Report

Regarding Well Registration Processing for FY2025.

As of October 6, 2025, staff had received 20 well registration applications (ARWs) since October 1, 2024.

As of October 6, 2025, staff had received 39 Notices of Intent to Drill a Well (NIDWs) since October 1, 2024.

Regarding Production Permit Renewal Processing for FY2025.

As of October 6, 2025, staff had received 11 production permit renewal requests (ARPs) since October 1, 2024.

Regarding Permit Processing for FY2025.

As of October 6, 2025, staff had initiated 18 permitting request cases (PRCs) since October 1, 2024.

As of October 6, 2025, staff had 14 permitting request cases pending.

1. PRC-20250722-02 - ARP-20250703-01 - Shaun Garza - Pending
2. PRC-20250722-08 - ARP-20250715-06 - Russell Ring - Pending
3. PRC-20250722-03 - ARP-20250715-01 - Robert McCurdy - Pending
4. PRC-20250722-04 - ARP-20250715-02 - Robert McCurdy - Pending
5. PRC-20250722-05 - ARP-20250715-03 - Robert McCurdy - Pending
6. PRC-20250722-06 - ARP-20250715-04 - Robert McCurdy - Pending
7. PRC-20250722-07 - ARP-20250715-05 - Robert McCurdy - Pending
8. PRC-20250722-09 - ARP-20250717-01 - Ernest Roth - Pending
9. PRC-20250722-10 - ARP-20250722-01 - Frontier RV Park LLC. - Pending
10. PRC-20250725-01 - ARP-20250723-01 - Wraxall Holdings - Pending
11. PRC-20250728-01 - AVHUWF-20250424-01 - Dixie II Investments - Pending/Uncontested
12. PRC-20250722-01 - ARP-20250701-01 - Formosa Plastics Corp Texas - Pending
13. PRC-20251002-01 - AAP-20250930-01 - Texas Water Utilities, L.P. - Pending
14. PRC-20251003-01 - AAP-20250930-02 - Texas Water Utilities, L.P. - Pending

As of October 6, 2025, staff had 150 active or approved production permits recorded in the permitting database with a combined amount of authorized groundwater production per year of 1647,692 acre-feet.

Regarding Groundwater Production Report Processing for CY2024.

As of October 6, 2025, staff had processed 215 groundwater production reports for the preceding calendar year since October 1, 2024.

As of October 6, 2025, staff had recorded groundwater production reports for 215 water wells reporting 21,932 acre-feet of groundwater production during CY2024. (TWDB estimated the volume of groundwater produced for rural domestic, livestock, mining, and rig supply exempt uses in Jackson County in Year 2020 was 1,581 acre-feet. See: TWDB - Projected Exempt Groundwater Use Estimates.)

As of July 11, 2025, staff had reviewed the draft irrigation water use estimates developed by TWDB for Year 2023. The estimate for Jackson County totaled 68,823 acre-feet.

ID	Region	County #	County Name	Crop #	Crop Name	DRAFT 2023 Acres	DRAFT 2023 Inch/Acre	DRAFT 2023 Acre-Ft	2017-2022 Average Acres	2017-2022 Average Acre-Ft
2024	P	120	JACKSON	1	COTTON	6,020	18	9,030	7,648	10,788
2025	P	120	JACKSON	2	SORGHUM					
2026	P	120	JACKSON	3	CORN	15,200	13	16,467	10,040	8,703
2027	P	120	JACKSON	4	RICE	9,680	47	37,913	9,360	32,593
2028	P	120	JACKSON	5	WHEAT					
2029	P	120	JACKSON	6	OTHER_GRAIN	130	15	163	8	
2030	P	120	JACKSON	7	FORAGE_HAY_PASTURE	2,000	20	3,333	1,940	2,843
2031	P	120	JACKSON	8	PEANUTS					
2032	P	120	JACKSON	9	SOY_OIL				200	397
2033	P	120	JACKSON	10	VINEYARD	20	16	27	20	23
2034	P	120	JACKSON	11	ORCHARD	200	18	300	200	273
2035	P	120	JACKSON	12	ALFALFA					
2036	P	120	JACKSON	13	SUGARCANE					
2037	P	120	JACKSON	14	VEGETABLES					
2038	P	120	JACKSON	15	OTHER	400	47	1,567	344	1,154
2039	P	120	JACKSON	16	GOLF_COURSES	50	20	83	50	74
2040	P	120	JACKSON	17	FAILED					
Total						33,700		68,883	29,810	56,849
Irrigation Efficiency						61%				About ≈
Groundwater								68,823		56,474
Surface Water								60		375

TGCD - TWDB IRR Estimates CY2023 for JC- 20250711.pdf

 File

Regarding Manage Investigations related to Permitting Violations for FY2025.

As of October 6, 2025, staff had initiated 3 investigation related to groundwater management (i.e., permitting) since October 1, 2024.

As of October 6, 2025, staff had 40 active investigations related to groundwater management (i.e., permitting).

1. INV- 20251006-01 - Unpermitted Non-Exempt-Use - Active
2. INV- 20251014-01 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
3. INV- 20251014-02 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
4. INV- 20251014-03 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
5. INV- 20251014-04 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
6. INV- 20251014-05 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
7. INV- 20251014-06 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
8. INV- 20251014-07 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
9. INV- 20251014-08 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
10. INV- 20251014-09 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
11. INV- 20251014-10 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
12. INV- 20251014-11 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
13. INV- 20251014-12 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
14. INV- 20251014-13 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
15. INV- 20251014-14 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
16. INV- 20251014-15 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
17. INV- 20251014-16 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
18. INV- 20251014-17 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
19. INV- 20251014-18 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
20. INV- 20251014-19 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
21. INV- 20251014-20 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
22. INV- 20251014-21 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active
23. INV- 20251014-21 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active

24. [INV- 20251014-23 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
25. [INV- 20251014-24 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
26. [INV- 20251014-25 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
27. [INV- 20251014-26 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
28. [INV- 20251014-27 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
29. [INV 20251014 28 Unpermitted Non Exempt Use Rice Irrigation Active](#)
30. [INV- 20251014-29 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
31. [INV- 20251014-30 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
32. [INV- 20251014-31 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
33. [INV- 20251014-32 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
34. [INV- 20251014-33 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
35. [INV- 20251014-34 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
36. [INV- 20251014-35 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
37. [INV 20251014 36 Unpermitted Non Exempt Use Rice Irrigation Active](#)
38. [INV- 20251014-37 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
39. [INV- 20251014-38 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)
40. [INV- 20251014-39 - Unpermitted Non-Exempt-Use - Rice Irrigation - Active](#)

Staff will review all expired permits and unresolved permitting matters during the fiscal year, while processing permits due to expire during the fiscal year, to ensure all well owners and operators comply with the requirements established under the rules of the district regarding production permitting and production reporting.

Regarding [Manage Enforcement Cases related to Permitting Violations for FY2025](#).

As of [October 6, 2025](#), the Board had initiated 8 enforcement case violations related to groundwater management (i.e., permitting) since [October 1, 2024](#).

As of [October 6, 2025](#), staff had 2 unresolved enforcement cases related to groundwater management (i.e., permitting).

1. [Enforcement Case Violation - ECV-20250425-06](#)
2. [Enforcement Case Violation - ECV-20250425-08](#)

Topic 3.2 - Permitting Hearing - PRC-20250728-01 - Dixie II Investments

Previous Consideration by the Board: None.

Management Discussion:

Bill Eckmann and Traci Eckmann for Dixie II Investments LTD. seeks, under permitting request case PRC-20250728-01, a historic-use production permit protecting the historic production of groundwater from a grandfathered well field comprised of grandfathered well GW-00323 and grandfathered well GW-00581 for crop irrigation uses in the amount of 5,664 acre feet per year. The subject well field is located on a 1525.09 acre tract of land near the intersection of State Hwy 172 and Hackbarth Road in Jackson County, Texas.

See: [PRC-20250728-01 - AVHUWF-20250424-01 - Dixie II Investments - Pending](#)

TGCD - Application Bundle - PRC-20250728-01.pdf



File

The applications and supplemental information associated with this permitting request case are considered administratively complete and contain sufficient information to evaluate the request relative to the Rules of the District. Provided the resulting permit is properly conditioned, the operation of the existing well would satisfy the requirements as established within the Rules of the District without a waiver or variance.

The application includes an 2 affidavits, executed by William Thomas Eckmann and Albert Harrison Stafford, regarding the evidence of historic use submitted in the application that states "1. I am 18 years of age or older and competent to submit this affidavit. 2. To the best of my knowledge and belief, the information contained in the attached application to validate the historic use of a well system is true and correct. 3. All available information

concerning groundwater production during the validation period has been provided to the Texana Groundwater Conservation District."

On September 14, 2025, the public notice related to the consideration of the permit case was completed. See: [Public Notice - 20251016 - Permit Hearing - PRC-20250728-01](#)

As of October 8, 2025, the District had not received notice of intent to contest the permitting request.

Management Recommendation:

Move to 1) cancel the permit hearing and proceed with the permitting case as an uncontested matter; 2) authorize the general manager to issue a historic use permit to Dixie II Investments under application AVHUWF-20250424-01 for well GW-00323 and GW-000581 authorizing the production of 5.664 acre-feet of groundwater per year for crop irrigation.

Topic 3.3 - Failures to Report Groundwater Production for CY2024 re ECV-20250425-06 - Leila J. Williamson

Previous Consideration by the Board: [Meeting Packet - 20250717](#).

Management Discussion:

On April 25, 2025, Mr. Benavides, Compliance Specialist, initiated 8 enforcement case violations related to potential failures to report groundwater production for calendar year 2024. Of the eight potential violations, five of the violations are associated with persons without previous violations of Rule 4.2.

On May 17, 2025, the District received the required groundwater production report for the subject well from [Mr. Shaun Garza for Ms. Leila J. Williamson](#).

On July 17, 2025, in regards to enforcement case violation [ECV-20250425-06](#), the Board of Directors adopted a motion to designate the violation "resolved upon the associated alleged violator complying with the following settlement offer by August 30, 2025: 1) pay a \$100.00 settlement fee to the District, 2) acknowledge the violation in writing."

On August 1, 2025, Mr. Benavides, Compliance Specialist, mailed the settlement offer letter by certified mail to Ms. Leila J. Williamson, at 4091 FM 1593, Lolita, Texas 77971.

On September 2, 2025, the District received the certified mail receipt for the settlement offer letter marked " SIGNED RETURNED TO ADDRESS CARD."

As of August 31, 2025, the alleged violator associated with the enforcement case violations [ECV-20250425-06](#) had reported groundwater production for calendar year 2024 for the subject well but failed to satisfied the conditions of the settlement offer by paying the settlement fee or submitting the written acknowledgement of the violation.

On September 2, 2025, Mr. Garza contacted Mr. Benavides, Compliance Specialist, regarding enforcement case violation ECV-20250425-06. Mr. Garza stated that he had been out of the country and had just returned to the states, and would like resolve the violation. Mr. Benavides explained to Mr. Shaun Garza that the Board of Directors offered to settle the violation by paying the settlement fee off \$100.00 and acknowledge the violation in writing by August 30, 2025. Mr. Benavides explained that the District could not accept the payment of the settlement fee at this time, and that Mr. Garza could submit the acknowledgement of the violation, and that Mr. Andruss, General Manager of the District would bring the enforcement case violation ECV-20250425-06 to the board of directors at the meeting of the Board.

On September 2, 2025, Mr. Garza submitted the signed acknowledgement of the violation to the District.

Management Recommendation:

Move to designate the violation resolved upon the associated alleged violator paying a settlement fee of \$110.00 by December 1, 2025, to the District.

Topic 3.4 - Failures to Report Groundwater Production for CY2024 re ECV-20250425-08 - Shaun Garza

Previous Consideration by the Board: [Meeting Packet - 20250717](#).

Management Discussion:

On April 25, 2025, Mr. Benavides, Compliance Specialist, initiated 8 enforcement case violations related to potential failures to report groundwater production for calendar year 2024. Of the eight potential violations, five of the violations are associated with persons without previous violations of Rule 4.2.

On May 17, 2025, the District received the required groundwater production report for the subject well from Mr. Shaun Garza.

On July 17, 2025, in regards to enforcement case violation ECV 20250425 08, the Board of Directors adopted a motion to designate the violation "resolved upon the associated alleged violator complying with the following settlement offer by August 30, 2025: 1) pay a \$100.00 settlement fee to the District, 2) acknowledge the violation in writing."

On August 1, 2025, Mr. Benavides, Compliance Specialist, mailed the settlement offer letter by certified mail to Mr. Shaun Garza, at 4091 FM 1593, Lolita, Texas 77971.

On September 2, 2025, the District received the certified mail receipt for the settlement offer letter marked " SIGNED RETURNED TO ADDRESS CARD."

As of August 31, 2025, the alleged violator associated with the enforcement case violations ECV 20250425 08 had reported groundwater production for calendar year 2024 for the subject well but failed to satisfied the conditions of the settlement offer by paying the settlement fee or submitting the written acknowledgement of the violation.

On September 2, 2025, Mr. Garza contacted Mr. Benavides, Compliance Specialist, regarding enforcement case violation ECV-20250425-08, Mr. Garza stated that he had been out of the country and had just returned to the states, and would like resolve the violation. Mr. Benavides explained to Mr. Garza that the Board of Directors offered to settle the violation by paying the settlement fee off \$100.00 and acknowledge the violation in writing by August 30, 2025. Mr. Benavides explained that the District could not accept the payment of the settlement fee at this time, and that Mr. Garza could submit the acknowledgement of the violation, and that Mr. Tim Andruss, General Manager of the District would bring the enforcement case violation ECV-20250425-06 to the board of directors at the meeting of the Board.

On September 2, 2025, Mr. Garza submitted the signed acknowledgement of the violation to the District.

Management Recommendation:

Move to designate the violation resolved upon the associated alleged violator paying a settlement fee of \$110.00 by December 1, 2025, to the District.

Topic 3.5 - Production Permit Renewals for FY2025

Previous Consideration by the Board: Meeting Packet - 20250717

Management Discussion:

As of July 31, 2025, staff had received administratively complete application seeking the renewal of production permit scheduled to expire in July 2025.

1. PRC 20250722 02 ARP 20250703 01 Shaun Garza Pending
2. PRC-20250722-08 - ARP-20250715-06 - Russell Ring - Pending
3. PRC-20250722-03 - ARP-20250715-01 - Robert McCurdy - Pending
4. PRC-20250722-04 - ARP-20250715-02 - Robert McCurdy - Pending
5. PRC-20250722-05 - ARP-20250715-03 - Robert McCurdy - Pending
6. PRC-20250722-06 - ARP-20250715-04 - Robert McCurdy - Pending
7. PRC-20250722-07 - ARP-20250715-05 - Robert McCurdy - Pending
8. PRC-20250722-09 - ARP-20250717-01 - Ernest Roth - Pending
9. PRC 20250722 10 ARP 20250722 01 Frontier RV Park LLC. Pending
10. PRC-20250725-01 - ARP-20250723-01 - Wraxall Holdings - Pending
11. PRC-20250722-01 - ARP-20250701-01 - Formosa Plastics Corp Texas - Pending

RULE 4.4: GENERAL PROCEDURES RELATED TO RENEWAL AND AMENDMENT OF PERMITS

1. The district shall not renew a permit that has expired before an administratively complete application requesting the renewal of the permit has been submitted to the district.

2. The district shall not renew a permit associated with a proposed well.
3. The well owner, authorized agent, or the authorized operator of a permit shall submit an administratively complete application requesting the renewal of the permit prior to the permit expiration date.
4. The general manager may authorize an authorized operator of a permit for which an administratively complete application requesting the renewal of the permit has been submitted to the district to continue authorized activities of the permit under the conditions of the permit, subject to any changes necessary under the rules of the district, or the Management Plan of the district, for the period of time during which the application requesting the renewal of the permit is the subject of a contested case hearing.
5. The district shall, without a hearing, consider an application to renew a permit submitted to the district provided that:
 - 5.1. the application, if required by the district, is submitted in a timely manner and accompanied by any required fees in accordance with rules of the district; and
 - 5.2. the authorized operator is not requesting an amendment to the permit in conjunction with the request to renew the permit.
6. The district shall not renew a permit if the owner of groundwater resources or authorized operator:
 - 6.1. is delinquent in paying a fee required by the district;
 - 6.2. is subject to a pending enforcement action for a substantive violation of a permit, order, or rule of the district that has not been settled by agreement with the district or a final adjudication; or
 - 6.3. has not paid a civil penalty or has otherwise failed to comply with an order resulting from a final adjudication of a violation of a permit, order, or rule of the district.
7. The district shall consider a permit that the district did not renew because the applicant or authorized operator of the is subject to a pending enforcement action for a substantive violation of a permit, order, or rule of the district, which has not been settled by agreement with the district or a final adjudication, to be in in effect until the final settlement or adjudication on the matter of the substantive violation.
8. The district shall consider a request to renew a permit, as it existed prior to the initiation of an amendment process, without penalty if the amendment process results in a denial of the amendment unless the applicant or authorized operator of the permit:
 - 8.1. is delinquent in paying a fee required by the district;
 - 8.2. is subject to a pending enforcement action for a substantive violation of a permit, order, or rule of the district that has not been settled by agreement with the district or a final adjudication; or
 - 8.3. has not paid a civil penalty or has otherwise failed to comply with an order resulting from a final adjudication of a violation of a permit, order, or rule of the district.
9. The well owner, well field owner, or well system owner of a non-exempt-use well, a nonexempt-use well field, or a non-exempt-use well system shall submit to the district an application to amend any registrations or permits within ninety days (90 days) of acquiring the non-exempt-use well, the non-exempt use well field, or the non exempt use well system.
10. The board of directors shall consider administratively complete applications to amend a permit or waiver requested by the well owner, authorized agent, or the authorized operator of a permit or waiver that involve the substantive provisions of the related permit or waiver such as production rates, production amounts, purposes of use, or conditions of the permit.
11. The general manager may process and issue amendments to permits and waivers associated with administratively complete applications to amend a permit requested by the well owner, authorized agent, or the authorized operator of a permit that are solely administrative in nature that do not involve the substantive provisions of the related permits or waivers such as production rates, production amounts, purposes of use, or conditions of the permit.

12. The district shall consider the permit associated with an application requesting an amendment to the permit as being in effect as the permit existed before the submittal of the administratively complete application requesting an amendment to the permit until the later of:

12.1. the conclusion of the permit amendment or renewal process, as applicable; or

12.2. final settlement or adjudication on the matter of whether the change to the permit requires a permit amendment.

13. The district may initiate the process for amending a permit in connection with the renewal of a permit.

14. The district shall consider the permit associated with an amendment process initiated by the district as being in effect as the permit existed before the district initiated the amendment process until the conclusion of the permit amendment process.

Summary of Permits and Renewal Applications:

Permit	Permit Expiration Date	Renewal Application Submittal Due Date	Renewal Application	Date Application Received	Effective Date of Administrative Completeness
<u>OPW-20210121-02</u>	7/31/2025	7/31/2025	<u>ARP-20250715-06</u>	7/15/2025	7/15/2025
<u>OPW 20210121 05</u>	7/31/2025	7/31/2025	<u>ARP 20250715 01</u>	7/15/2025	7/25/2025
<u>OPW-20210121-06</u>	7/31/2025	7/31/2025	<u>ARP-20250715-02</u>	7/15/2025	7/25/2025
<u>OPW-20210121-07</u>	7/31/2025	7/31/2025	<u>ARP-20250715-03</u>	7/15/2025	7/25/2025
<u>OPW-20210121-08</u>	7/31/2025	7/31/2025	<u>ARP-20250715-04</u>	7/15/2025	7/25/2025
<u>OPW-20210121-09</u>	7/31/2025	7/31/2025	<u>ARP-20250715-05</u>	7/15/2025	7/25/2025
<u>OPW-20210415-01</u>	7/31/2025	7/31/2025	<u>ARP-20250717-01</u>	7/17/2025	7/25/2025
<u>OPW-20210601-02</u>	7/31/2025	7/31/2025	<u>ARP-20250722-01</u>	7/22/2025	7/25/2025
<u>OPW-20210121-10</u>	7/31/2025	7/31/2025	<u>ARP-20250723-01</u>	7/23/2025	7/21/2025
<u>OPW-20210121-01</u>	7/31/2025	7/31/2025	<u>ARP-20250701-01</u>	7/01/2025	7/25/2025

On July 3, 2025, staff had received administratively complete application seeking the renewal of production permit scheduled to expire in July 2025. The owner of groundwater resources for the production permit renewal has an unresolved enforcement case violation related to failure to report groundwater production for CY2024, ECV-20250425-08.

Permit	Permit Expiration Date	Renewal Application Submittal Due Date	Renewal Application	Date Application Received	Effective Date of Administrative Completeness
<u>OPW-20200817-02</u>	7/31/2025	7/31/2025	<u>ARP-20250703-01</u>	7/03/2025	7/22/2025

The renewal applications for the permits identified above satisfy the requirements established under Rule 4.4 of the Rules of the District.

Management Recommendation 1:

Move to approve the following production permit renewal and authorize the general manager to issue production permit renewals for the permits associated with the following renewal request in accordance with the Rules of the District: [ARP-20250715-06](#), [ARP-20250715-01](#), [ARP-20250715-02](#), [ARP-20250715-03](#), [ARP-20250715-04](#), [ARP-20250715-05](#), [ARP-20250717-01](#), [ARP-20250722-01](#), [ARP-20250723-01](#), and [ARP-20250701-01](#).

Management Recommendation 2:

Move to approve the following production permit renewal and authorize the general manager to issue production permit renewal contingent upon the resolution of enforcement case violation ECV-20250425-08 for the permit associated with the following renewal request in accordance with the Rules of the District: [ARP-20250703-01](#).

Item 4 - Groundwater Protection

Topic 4.1 - Report

Regarding [Well Inspections for FY2025](#).

As of [October 6, 2025](#), staff had recorded 29 well inspection forms (WIFs) since October 1, [2024](#).

Regarding [Manage Investigations related to Groundwater Protection for FY2025](#).

As of [October 6, 2025](#), staff had initiated 1 investigations related to groundwater protection since [October 1, 2024](#).

As of [October 6, 2025](#), staff had 1 active investigation related to groundwater protection.

1. [INV-20250207.1435 - Potential Groundwater Contamination - Active](#)

[TCEQ - Joint GW Monitoring and Contamination Report for 2024 - Jackson County.pdf](#)



File

Regarding [Manage Enforcement Cases related to Groundwater Protection for FY2025](#).

As of [October 6, 2025](#), the Board had initiated 0 enforcement case violations related to groundwater protection since [October 1, 2024](#).

As of [October 6, 2025](#), staff had 0 unresolved enforcement case violations related to groundwater protection.

Item 5 - Groundwater Monitoring

Topic 5.1 - Report

Regarding [Monitor Drought Conditions for FY2025](#).

As of [October 6, 2025](#), the U.S. Drought Monitor (<https://www.drought.gov/states/texas/county/jackson>) indicates that 2% of Jackson County was experiencing moderate [drought conditions](#).

As of [October 6, 2025](#), drought condition information related to the district and the surrounding region of Texas collected from the Water Data for Texas website <https://www.waterdatafortexas.org/drought>) indicates that 13% of Jackson County are experiencing [severe drought](#) conditions.

Regarding [Synoptic Aquifer Monitoring for FY2025](#).

As of [October 6, 2025](#), staff had collected 100 water level measurements since [October 1, 2024](#).

Regarding [Continuous Water Level Monitoring for FY2025](#).

As of [October 6, 2025](#), staff had collected and processed 144 time-series aquifer monitoring datasets since [October 1, 2024](#).

Regarding [Baseline Water Quality Aquifer Monitoring for FY2025](#).

Regarding [Ad-Hoc Baseline Water Quality Sampling for FY2025](#).

As of [October 6, 2025](#), staff had collected 83 water quality field measurements since [October 1, 2024](#).

As of [October 6, 2025](#), staff had collected 0 water quality samples since [October 1, 2024](#).

As of [October 6, 2025](#), staff had received 0 water quality lab reports since [October 1, 2024](#).

Regarding [Annual Water Level Assessment for FY2025](#).

Regarding [Annual Water Quality Assessment for FY2025](#).

Regarding [Monitoring Network Assessment and Improvement Project for FY2025](#).

Item 6 - Groundwater Conservation

Topic 6.1 - Report

Regarding Promote Conservation for FY2025.

On March 19, 2025, staff submitted an application to the Texas Water Development Board for the Fiscal Year 2025 Agriculture Water Conservation Grants Program on behalf of the Victoria County Groundwater Conservation District, the Calhoun County Groundwater Conservation District, the Refugio Groundwater Conservation District, and the Texana Groundwater Conservation District. The application seeks a total of \$179,200 as a grant from TWDB under this application. The cooperating districts will contribute \$60,912 to the project if the requested funding is granted by the Texas Water Development Board and accepted by the cooperating districts.

On August 29, 2025, staff received notification from TWDB that the districts had not been selected for the Fiscal Year 2025 Agriculture Water Conservation Grants Program.

On April 30, 2025, Tim Andruss reviewed and updated the content maintained on the website of the district regarding groundwater conservation. See: <https://www.texanagcd.org/groundwater-conservation>.

Regarding Conservation Education and Teacher Professional Development for FY2025.

Item 7 - Groundwater Resource Planning

Topic 7.1 - Report

Regarding Regional Water Planning Participation for FY2025.

The Lavaca Regional Planning Group (Region P) was scheduled to meet on August 18, 2025 at 12:30 PM at the LNRA Offices. See: <https://www.lnra.org/water/lavaca-regional-water-planning-group/>.

Regarding GMA 15 Joint Planning for 4th Planning Cycle in FY2025.

The representatives of Groundwater Management Area 15 met on October 9, 2025, at the consolidated offices of Victoria County, Calhoun County, Refugio, and Texana GCD in Victoria, Texas. Mr. Andruss attended the meeting to participate in 4th Cycle of the Joint Planning as required under Chapter 36 of the Texas Water Code. See: <https://www.vcgcd.org/groundwater-management-area-15>.

Topic 7.2 - Joint Planning and Desired Future Conditions

Previous Consideration by the Board: Meeting Packet - 20250717.

Management Discussion:

Section 36.108, Water Code has been revised. See <https://statutes.capitol.texas.gov/Docs/WA/htm/WA.36.htm#36.108>.

Item C of Section 36.108 requires "district representatives shall meet at least annually to conduct joint planning with the other districts in the management area. The representatives shall review: (1) the accomplishments of the **management area**;" (emphasis added)

Item c of Section 36.108 requires "district representatives shall meet at least annually to conduct joint planning with the other districts in the management area. The representatives shall review: ... (3) not less than once during each five-year period described by Subsection (d), the management plans of each district in the management area."

Item c-1 of Section 36.108 requires member districts of GMAs to "consider: (1) the goals of each management plan and its impact on planning throughout the management area; (2) the effectiveness of the measures established by each district's management plan for conserving and protecting groundwater and preventing waste, and the effectiveness of these measures in the management area generally; (3) any other matters that the boards consider relevant to the protection and conservation of groundwater and the prevention of waste in the management area; and (4) the **degree to which each district is achieving the desired future conditions** established during the joint planning process **through the implementation of the district's management plan and rules**." (emphasis added)

Item d-1a of Section 36.108 requires district representatives to "(1) adopt desired future conditions under this section for each approximately 50-year planning period identified by the executive administrator for the preparation of state and regional water plans; and (2) **identify interim values for the desired future conditions adopted under Subdivision (1) for time periods not to exceed 10 years solely to assist the districts in**

monitoring interim progress in achieving the desired future conditions adopted for the approximately 50-year planning period."

Item d-3 of Section 36.108 has been expanded to include the following "(6) include an **explanation in plain language of why a desired future condition adopted for an aquifer was changed** if the desired future condition is different from the desired future condition adopted for the aquifer over the preceding five-year joint planning period; and (7) include **a summary of how each district is performing in achieving the desired future conditions.**"

Management Recommendation:

None.

Item 8 - Groundwater Policy

Topic 8.1 - Report

Regarding Management Plan Revisions for FY2025.

Regarding Rule Amendments for FY2025.

Regarding Legislative Support and Lobbying for FY2024.

Topic 8.2 - Management Recommended Rule Revisions

Previous Consideration by the Board: Meeting Packet - 20240718; Meeting Packet - 20241017

Management Discussion:

Staff have identified several aspects of the Rules of the District that could be amended to improve the clarity of district's policies and improve on the District's efforts to properly conserve and protect groundwater resources within its jurisdiction.

In order to clarify that reporting requirements apply to all wells used to produce groundwater used for purposes other than exempt-use purposes, regardless of any classification that may be applied to the registration of a well by the district, management believes Rule 4.2 would benefit from the following revisions:

- 2. The owner of ~~groundwater resources produced from a non-exempt-use well~~ well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the ~~non-exempt-use well~~ for the preceding calendar year to the district.*
- 4. The owner of ~~groundwater resources produced from a non-exempt-use well~~ well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the ~~non-exempt-use well~~ that is accurate within ten percent (10%) of the actual volume of groundwater produced by the non-exempt use during the calendar year.*
- 5. The owner of ~~groundwater resources produced from a non-exempt-use well~~ well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the ~~non-exempt-use well~~ for the previous calendar year (January 1 to December 31) during January of the current calendar year.*
- 6. The owner of ~~groundwater resources produced from a non-exempt-use well~~ well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the ~~non-exempt-use well~~ using a form provided by the district.*
- 7. The owner of ~~groundwater resources produced from a non-exempt-use well~~ well that produced groundwater for non-exempt-use purposes shall include the following information when reporting the volume of groundwater produced from a ~~non-exempt-use well~~:*

In order to clarify the requirement related to water flow gradients apply to both the significant surface water features in Jackson County, management believes Rule 6.3 would benefit from the following revision:

- 1.3. the operation of the subject well, subject well field, or subject well system shall not cause the water flow gradients to be altered between the Gulf Coast Aquifer System and those portions of the ~~Guadalupe River or San Antonio River~~ Lavaca River, Navidad River, and Lake Texana water bodies located within the district.*

In order to establish a deadline for the seeking historic use protections, management believes Rule 5.1 could be amended to establish deadlines for a) submitting applications related to historic use protection and b) approval of

historic use protection permits.

Rule 5.1: GENERAL POLICIES RELATED TO PROTECTION OF HISTORIC USE PERMITTING

8. The district shall not accept nor process applications for production permits for the protection of historic use after December 31, 2026.

9. The district shall not approve nor issue production permits for the protection of historic use associated with permit applications submitted to the district after December 31, 2026.

In order to clarify the established policy related to the District's general procedures related to permitting, management believes Rule 4.3 would benefit from the following revisions:

RULE 4.3: GENERAL PROCEDURES RELATED TO PERMITTING

6. ~~The district incorporates the application and all supplemental information submitted with an application for a permit is incorporated into any resulting the permit approved by the district.~~ 7. The district issues, approves, and grants a permit on the basis of and contingent upon the accuracy of the information supplied in the associated application. 8. ~~Acceptance of a permit by the The applicant, the authorized agent, the authorized operator, or and the owner of groundwater resources constitutes acknowledgement and acceptance of, by accepting a permit, acknowledges and accepts the conditions, limitations, and restrictions of the permit and the rules of the district.~~ 9. ~~A decision regarding the permit is final if the The applicant, the authorized agent, the authorized operator, or the owner of groundwater resources, and all other interested or affected parties consider a decision regarding a permit final if any of the parties fail to file a request for rehearing within twenty days (20 days) of the decision.~~ 10. ~~An application The district shall be automatically withdrawn withdraws an application submitted under the rules of district from the district if the applicant fails to provide any information requested by the general manager needed to fully consider the application relative to the rules of the district within 60 days of the request being sent to the applicant.~~

In order to clarify the established policy related to the District's general procedures related to non-historic use permitting, management believes Rule 6.2 would benefit from the following revisions:

RULE 6.2: GENERAL PROCEDURES RELATED TO NON-HISTORIC USE PERMITTING

12. ~~A permit shall be The district automatically terminated terminates a permit approved for a proposed well if the construction of the proposed well is not completed within 365 days of the date the production permit was issued approved by the district.~~

If instructed to prepare for a rulemaking hearing during the meeting scheduled on January 15, 2026, staff will coordinate with legal counsel on drafting a set of proposed rules as well as publish and post all required notices.

Management Recommendation:

Move to instruct the general manager and legal counsel to a draft set of proposed rules as well as publish and post all required notices to conduct a rulemaking hearing during the meeting scheduled on January 15, 2026.

Item 9 - Administration and Management

Topic 9.1 - Report

Regarding Election Coordination for CY2025.

Regarding Financial Audit for FY2024.

Regarding Investment Management for FY2025.

Regarding Financial Record Processing and Reporting for FY2025.

Regarding Budget Development for FY2026.

Regarding Asset Tracking for FY2025.

Regarding Public Funds Training for FY2025.

Regarding Website Improvements for FY2025.

Regarding Public Notice and Meeting Coordination for FY2025.

The next meetings of the Board are scheduled for January 15, 2026, with each meeting to convene at 6:00 PM. Regular meetings will be rescheduled as necessary and special meeting may be scheduled to address unforeseen issues.

Regarding Performance Audit for FY2024.

Regarding [Project Management for FY2025](#).
Regarding [Administrative Policy Review for FY2025](#).
Regarding [Transparency Reporting for FY2025](#).
Regarding [Cybersecurity Training for FY2025](#).
Regarding [Consultant Review for FY2025](#).
Regarding [Open Government Training for FY2025](#).
Regarding [District Liability Insurance Review and Renewal for FY2025](#).
Regarding [Digital Record Archiving for FY2025](#).
Regarding [Physical Record Archiving for FY2025](#).

Topic 9.2 - Minutes of Previous Meeting

Previous Consideration by the Board: [Meeting Packet - 20250717](#).

Management Discussion:

The minutes for the previous meeting were sent to the board members prior to the meeting.

See: [Meeting Packet - 20250717](#)

TGCD - Meeting Minutes - 20250717 - Final.pdf



File

See: [Meeting Packet - 20250828](#)

TGCD - Meeting Minutes - 20250828 - Final.pdf



File

See: [Meeting Packet - 20250925](#)

TGCD - Meeting Minutes - 20250925



File

Management Recommendation:

Move to accept and approve the meeting minutes for [July 17, 2025](#), [August 28, 2025](#), and [September 25, 2025](#), as drafted.

Topic 9.3 - Investments of the District

Previous Consideration by the Board: [Meeting Packet - 20250717](#).

Management Discussion:

The investment reports for June, July, and, August 2025 have been sent to the board prior to the meeting.

See: [TGCD - Adm - FM - Investment Report - IR-20250630-01 - FY2025M09](#)

TGCD - Investment Report - IR-210250630-07- FY25M09 - June 2025.PDF



File

The balance of all funds of the district as of June 30, 2025, was [\\$1,070,921.70](#).

See: [TGCD - Adm - FM - Investment Report - IR-20250731-01 - FY2025M10](#)

TGCD - Investment Report - IR-210250731-07- FY25M10 - July 2025.pdf



File

The balance of all funds of the district as of July 31, 2025, was [\\$1,032,423.92](#).

See: [TGCD - Adm - FM - Investment Report - IR-20250830-01 - FY2025M08](#)

TGCD - Investment Report - IR-210250831-08- FY25M11 - August 2025.pdf



File

The balance of all funds of the district as of August 31, 2025, was [\\$1,035,192.47](#).

Management Recommendation:

Move to accept the investment reports for June 2025, July 2025, and August 2025.

Topic 9.4 - Financial Transaction Review

Previous Consideration by the Board: [Meeting Packet - 20250717](#).

Management Discussion:

The list below identifies each accounts payable transaction that was recorded since July 1, 2025, to October 16, 2025:

1. ACCTP-20250731-01 - \$190.95 - Victoria Advocate - Small Taxing Unit Notice
2. ACCTP-20250716-01 - \$1,516.02 - VCGCD - ILA-202507-02-T - Supplies and Mileage - March - May 2025
3. ACCTP 20250716 01 \$30,000.00 VCGCD ILA 202507 01 FY25 4th Qtr. FY26
4. ACCTP-20250801-01 - \$140.51 - Credence Resource Management, LLC - ATT - Feb 2025 Charges
5. ACCTP-20250804-01 - \$240.00 - ABM - INVOICE-7624 - Nov. 2024
6. ACCTP-20250804-02 - \$2,405.00 - ABM - INVOICE-7577 - Sept. 17 - Oct. 17, 2024
7. ACCTP-20250806-01 - \$154.65 - Victoria Advocate - RFQ
8. ACCTP-20250811-02 - \$50,000.00 - Prosperity Bank-7512-Bank Transfer
9. ACCTP-20250812-01 - \$183.00 - Victoria Advocate - Tax Notice 20250828
10. ACCTP-20250815-01 - \$230.05 - Victoria Advocate - Public Hearing Notice - Dixie II Investment
11. ACCTP 20250825 01 \$20,000.00 VCGCD Intera ILA 20250827 01
12. ACCTP-20250825-02 - \$12,500.00 - VCGCD - Intera CSGC-GAM Evaluation Project
13. ACCTP-20250831-01 - \$71.62 - Harland Clarke Dep. Orders - Prosperity Bank-9448
14. ACCTP-20250831-02 - \$71.62 - Harland Clarke Deposit Order - Prosperity Bank-7512
15. ACCTP-20250902-01 - \$500.00 - ACH Transfer - TexPool-8105900001
16. ACCTP-20250902-02 - \$100.00 - TexPool-499-8105900001 Transfer - Prosperity Bank-9448
17. ACCTP-20250919-01 - \$81,000.00 - Fund Bank Transfer - Prosperity Bank-7512
18. ACCTP-20250923-01 - \$194.00 - Inv. 410518 - JC Tax Assessor 2 yr. Bond - 2025-2027 - Higginbotham
19. ACCTP 20250925 01 \$18,500.00 ILA 20250916 01 T DBSA Cost Share VCGCD
20. ACCTP-20250925-02 - \$1,681.01 - Invoice 1195 - JCAD - 2025 4th Qtr. Allocation
21. ACCTP-20250925-01 - \$250.00 - September Special Meeting - A. Tupa
22. ACCTP-20250925-02 - \$250.00 - September Special Meeting - R. Gendke Jr.
23. ACCTP-20250925-03 - \$250.00 - September Special Meeting - C. Born
24. ACCTP-20251016-01 - \$250.00 - Alton Tupa - October Board Meeting
25. ACCTP-20251016-02 - \$250.00 - Clifford Bord - October Board Meeting
26. ACCTP-20251016-03 - \$250.00 - Robert Gendke Jr. - October Board Meeting
27. ACCTP 20251014 01 \$360.00 ABM, LLC Legal Consultation January 2025

The list below identifies each accounts receivable transaction that was recorded since July 1, 2025, to October 16, 2025:

1. ACCTR-20250703-014 - \$4,269.00 - JC Tax Collection
2. ACCTR-20250731-01 - \$1,222.02 - July Interest - Prosperity Bank-9448
3. ACCTR-20250806-01 - \$100.00 - HMC Land Trust - ECV-20250425-04
4. ACCTR-20250806-02 - \$781.29 - JC Tax Assessor
5. ACCTR-20250808-01 - \$35.93 - July Interest - Prosperity Bank-7512
6. ACCTR-20250811-01 - \$50,000.00 - Prosperity Bank-9448-Bank Transfer
7. ACCTR 20250813 01 \$100.00 Frontier RV Park, LLC ECV 20250425 03
8. ACCTR-20250827-01 - \$250.00 - ECV-20250425-02 Creations by DNA - Prosperity Bank-7512
9. ACCTR-20250828-01 - \$500.00 - ECV-20250425-01 - Christopher Hajovsky
10. ACCTR-20250831-01 - \$39.00 - August Interest Rate - Prosperity Bank-9448
11. ACCTR-20250831-02 - \$1,141.50 - August Interest - Prosperity Bank-9448
12. ACCTR-20250902-01 - \$100.00 - Tex-Pool-499-8105900001 - Bank Transfer
13. ACCTR-20250904-01 - \$100.00 - Mirage Industrial Group, LLC - EVC-20250425-075
14. ACCTR-20250904-02- \$1,837.45 - JC Tax Assessor - Tax Collection August 202
15. ACCTR 20250925 01 \$500.00 Prosperity Bank 9448
16. ACCTR-20250925-01- \$81,000.00 - Fund Bank Transfer - Prosperity Bank-9448
17. ACCTR-20250929-01 - \$134.42 - JC Tax Assessor - Sept. 2025 Collection

18. [ACCTP-20251014-01 - \\$360.00 - ABM, LLC - Legal Consultation - January 2025](#)

Topic 9.5 - Financial Reports of the District

Previous Consideration by the Board: [Meeting Packet - 20250717](#).

Management Discussion:

See: [IFR-20250630-01 - FY2025-M09 - June 2025](#)

TGCD - IFR - FY2025 - June.pdf



File

See: [IFR 20250731 01 FY2025 M10 July 2025](#)

TGCD - IFR - FY2025 - July.pdf



File

See: [IFR-20250831-01 - FY2025-M11 - August 2025](#)

TGCD - IFR - FY2025 - August 2025



File

See: [ICRR-20250630-01 - June 30, 2025](#)

TGCD - ICRR - June 2025.pdf



File

See: [ICRR-20250731-01 - July 31, 2025](#)

TGCD - ICRR- July 2025.pdf



File

See: [ICRR-20250831-01 - August 2025](#)

TGCD - ICRR - August 2025.pdf



File

Management Recommendation:

Move to accept and approve the financial reports for [June 2025](#), [July 2025](#), and [August 2025](#).

Topic 9.6 - Unpaid Invoices and Bills

Previous Consideration by the Board: [Meeting Packet - 20250828](#).

Management Discussion:

The District has outstanding accounts payable invoices that are not considered regular and routine for which the District has received the goods and services billed for under the invoices.

1. [ACCTP-20250925-01 - \\$250.00 - September Special Meeting - A. Tupa](#)
2. [ACCTP-20250925-02 - \\$250.00 - September Special Meeting - R. Gendke Jr.](#)
3. [ACCTP-20250925-03 - \\$250.00 - September Special Meeting - C. Born](#)
4. [ACCTP 20251016 01 \\$250.00 Alton Tupa October Board Meeting](#)
5. [ACCTP-20251016-02 - \\$250.00 - Clifford Bord - October Board Meeting](#)
6. [ACCTP-20251016-03 - \\$250.00 - Robert Gendke Jr. - October Board Meeting](#)
7. [ACCTP-20251014-01 - \\$360.00 - ABM, LLC - Legal Consultation - January 2025](#)

Management Recommendation:

Move to authorize the general manager to pay the following items:

1. [ACCTP-20250925-01 - \\$250.00 - September Special Meeting - A. Tupa](#)
2. [ACCTP-20250925-02 - \\$250.00 - September Special Meeting - R. Gendke Jr.](#)
3. [ACCTP 20250925 03 \\$250.00 September Special Meeting C. Born](#)
4. [ACCTP-20251016-01 - \\$250.00 - Alton Tupa - October Board Meeting](#)
5. [ACCTP-20251016-02 - \\$250.00 - Clifford Bord - October Board Meeting](#)
6. [ACCTP-20251016-03 - \\$250.00 - Robert Gendke Jr. - October Board Meeting](#)
7. [ACCTP-20251014-01 - \\$360.00 - ABM, LLC - Legal Consultation - January 2025](#)

Topic 9.7 - Financial Audit Services

Previous Consideration by the Board: Meeting Packet 20250717.

Management Discussion:

On August 17, 2025, staff published the notice of the RFQ for Auditing Services in the Victoria Advocate and the website of the district.

On August 26, 2025, the general manager, due to the closure of the office of the district on September 1, 2025, in observance of Labor Day, extended the deadline for submitting statements to 4:00 P.M., September 2, 2025.

The district received responsive statement from the following entities:

1. Ede and Company, LLC, which is located in Uvalde Texas, provides services to other groundwater conservation districts, estimated audit fees to be \$8,500, and specified a maximum hourly rate for service at \$285. See: Statement of Qualifications - SOQ - 20250828-01 - Ede and Company, L.L.C.
2. Goldman, Hunt, and Notz, L.L.P., which is located in Victoria Texas, provides services to other groundwater conservation districts, estimated audit fees to be \$9,000, and specified a maximum hourly rate for service at \$210. See: Statement of Qualifications - SOQ - 20250828-02 - Goldman, Hunt, and Notz, L.L.P.
3. Harrison, Waldrop, and Uherek, L.L.P., which is located in Victoria Texas, provides services to other special districts, estimated audit fees to be \$9,300, and specified a maximum hourly rate for services at \$225. See: Statement of Qualifications - SOQ - 20250902-01 - Harrison, Waldrop and Uherek, L.L.P.
4. Pena Briones McDaniel, and Co., P.C., which is located in El Paso Texas, provides services to other special districts, estimated audit fees to be \$12,510, and specified a maximum hourly rate for services at \$200. See: Statement of Qualifications - SOQ - 20250826-01 - Pena, Briones, McDaniel and Co.
5. Roloff, Hnatek and Co. L.L.P. which is located in Victoria Texas, provides services to other special districts, estimated audit fees to be \$6,500, and did not specify a maximum hourly rate. See: Statement of Qualifications - SOQ - 20250828-03 - Roloff, Hnatek and Co., L.L.P.

On October 10, 2025, the Board of Directors of the Victoria County GCD selected Goldman, Hunt, and Notz L.L.P. as their preferred respondent.

Management Recommendation: move to:

1. identify the preferred respondent and alternate preferred respondent to the RFQ for Auditing Services,
2. authorize the general manager and legal counsel to negotiate terms of an agreement for auditing services with the preferred respondent and, if necessary with the alternate preferred respondent,
3. authorize the presiding officer to enter into an agreement with the preferred respondent or the alternate preferred respondent, and
4. authorize the general manager to initiate the financial audit for the fiscal year ending September 30, 2025, upon development of the internal financial reports for September 2025.

Item 10 - Legal Counsel Report

Item 11.0 - Adjourn Meeting

Management Recommendation:

Move to adjourn the meeting after concluding all business of the District.